

For Public participants with organizational sponsorship

Establishing **Project Management** processes

Some key questions !

- Why have a formal process ?
- Is the process we follow good enough and appropriate ?
- How can we benchmark with global /industry standards ?
- How much will it cost to implement a solution ?
- What is the recommended timeline for an implementation

The **Process +** program by Xtraplus enables organizations to

- ✓ Leverage the existing knowledge by PMPs or other professionals in an organization .
- ✓ Evaluate existing processes against global and industry practices and establish gaps
- ✓ Provides a basis for action plan for improvement
- ✓ Consistency , predictability in results

Deliverables

Processes

Templates ,
Tools and
Software

Metrics



For other consulting solutions refer www.xtraplus.co.in

Benefits

Leverage knowledge
Benchmarking
Basis - Improvement action plan
Predictability
Consistency

Consulting Approach

Requirements analysis and scoping
Analysis and proposing solutions
Training for selected audience
Hand holding during implementation

Deliverables

Processes
Templates , Tools and Software
Metrics

Why have a formal process ?

A formal process ensures consistency in results and when applied across the organization it will help in repeatability and predicatability .It is also a prerequisite if any improvement is required to be done . In the long run it can improve quality ,reduce cost ,enable customer satisfaction and better profitability...

Is the process that we follow good enough and appropriate ?

Every organization has some process being followed – sometimes explicitly or otherwise . But is it appropriate or too bureaucratic , difficult to follow and an over-kill ? Or are we having very little processes in place so work goes on based on people’s capability entirely .It is worthwhile getting a better fit

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How can we benchmark with global /industry standards ?

Processes can be benchmarked with global standards e.g from PMI, IPMA etc . Maturity models developed recently for e.g OPM3 can also be used to as basis for getting on the road to improvement

How much will it cost to implement a solution ?

.The investment required for this initiative will depend on the size of the organization ,the UNIT (SBU , section , department) and the level of rigour . An organization could start with baby steps by considering a single UNIT as a trial . Xtraplus can do a **dedicated assignment for a single organization** or an organization could depute selected participants for a **public program** .

A typical Process + program from Xtraplus for a single UNIT will have the following scope and expected approximate durations – **for a public program**

- ✓ Hi level data collection and requirements gathering – done 1 week prior to workshop thro e mail and phone
- ✓ Process mapping and Gap analysis **workshop** – 2 days at a public venue
- ✓ Recommendation and Reports - will be submitted for the organization by Xtraplus within 1 week after the program
- ✓ Handholding during implementation of solution – thro e mail and phone upto 1 month after workshop

Investment – public program – Rs 8000 per participant . This includes pre workshop and post workshop scope of work .

What is the recommended time for an implementation ?

- Data collection, assessment , analysis and reporting - **1-2 weeks** prior to the workshop
- Workshop – 2 days followed by recommendations and report within **1 week** .
- Process Implementation -**2-4 weeks** after submission of report

Who should attend such a program ?

- The team from the organization should consist of participants from senior , middle , and junior levels
- They should be involved in implementing the solution in the organization